

## Select Committee Agenda



### **Resources Select Committee Tuesday, 12th April, 2016**

You are invited to attend the next meeting of **Resources Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 12th April, 2016  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

A Hendry, Directorate of Governance  
email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) Tel:  
01992 564246

#### **Members:**

Councillors G Mohindra (Chairman), P Keska (Vice-Chairman), K Angold-Stephens, N Bedford, S Kane, H Mann, A Mitchell, A Patel, S Watson and J M Whitehouse

**SUBSTITUTE NOMINATION DEADLINE:**

**18:30**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**3. NOTES OF THE LAST MEETING (Pages 3 - 10)**

To agree the notes of the last meeting held on 09 February 2016.

**4. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to

paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 11 - 16)**

(Chairman/Lead Officer) the Overview and Scrutiny Committee has agreed the Terms of Reference of the Committee. This is attached along with an ongoing work programme. Members are invited at each meeting to review both documents.

**6. PRESENTATION BY THE COUNCIL'S APPRENTICES**

To receive a short presentation from the Council's apprentices on their work and experiences at EFDC.

**7. NATIONAL GRADUATE SCHEME**

The receive a short presentation from the National Graduate appointee.

**8. KEY PERFORMANCE INDICATORS 2016/17 REVIEW AND TARGETS (Pages 17 - 22)**

(Director of Governance) to consider the attached report.

**9. QUARTERLY FINANCE MONITORING (Pages 23 - 48)**

(Director of Resources) to consider the attached report.

**10. ICT UPDATE (Pages 49 - 54)**

(Director of Resources) To consider the attached report.

**11. CALL HANDLING (Pages 55 - 60)**

(Director of Resources) To consider the attached report.

**12. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports, if any, should be submitted to the Overview and Scrutiny Committee at its next meeting.